ReDI School of Digital Integration is looking for YOU!

Student Community Manager - NRW

Time: 20hrs / week
Schedule: Flexible working hours, availability in evenings and weekends needed
Location: Düsseldorf
Contract: Limited contract (2 years), starting in Jan 1st 2022.

About you
- Experience in social sector, initiatives for gender equality and/or adult education
- Good knowledge of German and English
- Knowledge of other languages (e.g. Turkish, Arabic, Farsi, Dari, Tigrinya is a big plus)
- Experience working in projects and project management
- Great communication and presentation skills
- Team player with a proactive attitude
- Good understanding of the social integration and gender-related initiatives in Düsseldorf
- Existing network in Düsseldorf is highly desirable
- Flexibility to adapt to fast-changing situations
- Experience working in multicultural contexts
- Availability to work on the weekends

Role description
- Building a community of female participants with a forced migration background in Düsseldorf
- Development and implementation of a recruitment strategy (events, campaigns, etc.)
- Design and implementation of the selection and admission process for participants
- Onboarding and support of the new cohort of participants
- Main contact person and support function for participants
- Develop measures to monitor participant learning (learning curve, retention, engagement)
- Facilitate feedback sessions for participants to improve the programme
- Networking/partner coordination with Düsseldorf organisations and projects in the social sector
- Social media management
- Reliable, helpful, caring and playful: those are our organisational values
- We use tech to connect human potential and opportunity with dignity and humility
- We focus on providing students with useful skills to support their accelerated integration
- Lots of heart and a fast paced opportunity driven non-profit, aiming for big, measurable impact
- Community driven and co-creative approach to societal innovation
- Social-impact driven organisation with close contacts to leaders from business, government & civil society

Now let's start the conversation!
Apply via email (hr@redi-school.org) before December 20th 2021 and tell us why you are perfect for the job! Please include your CV.