

JOIN OUR TEAM!

VOLUNTEER COORDINATOR (DÜSSELDORF)

TIME 32hrs/week

SCHEDULE Weekdays, flexible working hours, mainly afternoon/evenings (and selected weekends)

LOCATION Düsseldorf (might involve working from different teaching locations within the city)

STARTING DATE 1st July 2020

CONTRACT Limited contract (1 year) with possibility to extend, 6 months probation

About you:

- Energetic self-starter with a passion for community building and social impact, and an interest in digitisation
- Great sense of empathy and ability to get along with people from all walks of life
- Looking to empower newcomers through education that delivers impact beyond grades and certificates
- Team player with excellent people skills
- An understanding of the tech industry and ideally experience with coding
- Passionate about education and developing new teaching methods and materials
- A good communicator with fluency in 'spoken and written' English AND German
- Solid project management and organisational skills
- Availability to work in the evenings

About us:

- We use tech to connect human potential and opportunity with dignity and humility
- We focus on providing students with useful skills, appreciated by the tech industry and academia, to support their accelerated integration
- Lots of heart and a fast paced opportunity driven non-profit, aiming for big, measurable impact
- Community driven and co-creative approach to societal innovation
- Born in Berlin with ambitions to make a difference Germany wide → EU wide → worldwide.
- Social-impact driven organisation with close contacts to thought leaders from business, government & civil society
- Reliable, helpful, caring and playful: those are our organisational values

About the role:

- Building a community of tech-minded and socially-engaged volunteers in Düsseldorf
- Development and implementation of a recruitment strategy (events, campaigns, etc.)
- Screening, matching and setting up of teacher teams for each semester
- Onboarding of each new cohort of volunteers
- Support and training of volunteers throughout their journey
- Involvement of the volunteers in the co-creation of impactful activities and processes
- Development of measures for retention, appreciation and personal development of volunteers
- Collaboration with corporate partners for corporate volunteering
- Coordination of the teaching teams and facilitation of processes for improved teaching/ planning / team dynamics

NOW LET'S START THE CONVERSATION:

E-mail mireia@redi-school.org before **June 5th 2020** and tell us why you are perfect for the job! Please include your CV and linkedin details.